Department of History Loyola University Chicago

**Undergraduate Internship Application**

*Please type in each section in Microsoft Word. Use as much space as you need.*

Name:

Student PID Number: Email:

Local Address:

Local Contact Numbers: Home Work:

Permanent Address (if different):

Permanent Phone:

Current Status: Junior

Senior

Expected Graduation Date

Major(s):

Minor(s):

List history courses completed as of end of this semester:

Language proficiency (beyond English):

Grade Point Average: Cumulative Major

Internship is requested for: (Fall/Spring/Summer) Year:

List one faculty member who may be contacted about your readiness for an internship:

Rank the order of your interest for your internship placement below (#1 would denote greatest interest):

Historical associations and societies

Museums and Halls of Fame

Oral History Projects

City of Chicago or Cook County Office

Other local government office

Pre-law Internship

Preservation Agencies

Non-profit organizations

Documentary film and history media firms

Libraries and archives

Other (please note)

Signature Date

Return this application, along with your current resume, to: Dr. Patricia Mooney-Melvin, Internship Coordinator, Department of History, Crown Center 523, LSC; [pmooney@luc.edu](mailto:pmooney@luc.edu).

Students need to submit a signed contract to the Internship Coordinator by the end of the first week of the semester in which the internship will take place. The Department will register approved students. Failure to submit a signed contract in a timely manner may forfeit the internship opportunity.